

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
ASSISTANT DIRECTOR – PROPERTY AND ESTATES**

26th SEPTEMBER 2016

**THE PROPOSED LETTING OF UNIT A2/A3 BEDGRAVE CLOSE,
NORWOOD INDUSTRIAL ESTATE KILLAMARSH, SHEFFIELD S21 2HB**

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>The Director of Operations is authorised under the transfer of functions to Directors to agree the grant and renewal of leases of land and buildings where the annual rental does not exceed £50,000.</p> <p>The Director has authorised the Assistant Director of Property and Estates to sign on his behalf.</p>	<p>To approve the letting of Unit A2/A3 Bedgrave Close, Norwood Industrial Estate, Killamarsh S21 2HB to J & M Commercials Limited, on a standard Council 3 year lease for industrial property.</p>	<p>The proposed letting of Unit A2/A3 Bedgrave Close, Norwood Industrial Estate, Killamarsh S21 2HB to maintain current income stream. A one month rent free licence will be issued prior to commencement of the lease for the purposes of fitting out.</p>	<p>None</p>	<p>None</p>

Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature: 

Job title: Assistant Director of Property and Estates

To be completed by PA to Director of Transformation:

Unique Reference Number: DD/122/16/SD

Date decision may be implemented following call in (if necessary):

Circulation to:

Councillors
Chief Executive
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit